

FAREHAM

BOROUGH COUNCIL

AGENDA

HEALTH AND PUBLIC PROTECTION

SCRUTINY PANEL

Date: Wednesday, 18 August 2021

Time: 6.00 pm

Venue: Council Chamber - Civic Offices

Members:

Councillor Miss J Bull (Chairman)

Councillor Ms S Pankhurst (Vice-Chairman)

Councillors Mrs P M Bryant
Mrs T L Ellis
J M Englefield
Miss T G Harper
J G Kelly

Deputies: P J Davies
L Keeble
Mrs K K Trott



1. Apologies for Absence

2. Minutes (Pages 3 - 8)

To confirm as a correct record the minutes of the meeting of the Health and Public Protection Scrutiny Panel held on 13 July 2021.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures or Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. CALL IN OF INDIVIDUAL EXECUTIVE MEMBER DECISION NO: 2291 - Portchester Car Parks Traffic Regulation Order - consideration of consultation responses (Pages 9 - 32)

A report by the Head of Democratic Services.



P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
09 August 2021

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk**

FAREHAM

BOROUGH COUNCIL

Minutes of the Health and Public Protection Scrutiny Panel

(to be confirmed at the next meeting)

Date: Tuesday, 13 July 2021

Venue: Council Chamber - Civic Offices

PRESENT:

Councillor Miss J Bull (Chairman)

Councillor Ms S Pankhurst (Vice-Chairman)

Councillors: Mrs P M Bryant, Mrs T L Ellis, J M Englefield, Miss T G Harper
and J G Kelly

Also Present: Councillor T M Cartwright, MBE, Executive Member for Health
and Public Protection



1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

It was confirmed at item 3 of the previous minutes that the question raised by Councillor Mrs K K Trott at the Council meeting held on 26 February 2021 in respect of the deployment of CCTV cameras had been dealt with as agreed.

RESOLVED that the minutes of the Health and Public Protection Scrutiny Panel meeting held on 13 July 2021 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS

Councillor J M Englefield declared a personal interest in respect of item 8 on the agenda as he is an NHS employee.

Councillor Ms S Pankhurst declared a personal interest in respect of item 8 on the agenda as she is also an NHS employee.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. EXECUTIVE BUSINESS

(1) Traffic Regulations Order for Coastal Car Parks - consideration of consultation responses and delegation by the Executive Leader of the Council to the Executive Member for Health and Public Protection to determine such orders in future

There were no questions or comments for clarification in respect of this item.

7. THE ROLE AND FUNCTIONS OF THE HEALTH AND PUBLIC PROTECTION SCRUTINY PANEL

The Panel received a presentation by Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection, on the role and functions of the Health and Public Protection Scrutiny Panel. A copy of the presentation is attached to these minutes as Appendix A.

The Executive Member answered questions put forward by Members in respect of Neighbourhood Watch, CCTV, links with Southampton General Hospital, dog fouling and fly tipping.

RESOLVED that the Executive Member for Health and Public Protection be thanked for providing his presentation.

8. EXECUTIVE MEMBER UPDATE

Councillor J M Englefield declared a personal interest in respect of this item as he is an NHS employee.

Councillor Ms S Pankhurst declared a personal interest in respect of this item as she is also an NHS employee.

The Panel received a verbal update from Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection, on police and public protection matters and local strategic health issues.

Police and Crime Panel

The Executive Member reported that he attended the Police and Crime Panel meeting on 02 July 2021 and officially met the new Police and Crime Commissioner for Hampshire and the Isle of Wight, Donna Jones. At the meeting, the Panel appointed a new Chairman, Councillor Simon Bound, a new Vice Chairman, Mr David Stewart and also reviewed the membership of the Panel's various sub committees.

The Police and Crime Commissioner set out at the meeting that her Number 1 priority is for there to be 600 more officers across Hampshire and the Isle of Wight by the end of 2023. She also outlined that she aims to remove bureaucracy so that officers are on the beat rather than filling in forms and stated that, whilst the 101 and 999 services are now in good working order, she aims to ensure that feedback on outcomes is provided. In addition, she stated that she aims to make it easier to report crime and wants to make sure that children in the later stages of primary school are educated in how to avoid falling into anti-social behaviour. The Police and Crime Plan will also be made shorter, easier to understand and will show what has been achieved.

The afternoon session of the meeting dealt with the confirmation hearing of the appointment of Mr Luke Stubbs as the Deputy Police and Crime Commissioner. This is an appointment that is within the remit of the Police and Crime Commissioner and so was not a normal interview process, however the Police and Crime Panel was given the opportunity to ask questions in order to satisfy Members that they would recommend the appointment.

Local Health Matters

The Executive Member reported that he had attended a Fareham Local Patient Group meeting that morning. Much of the discussion at the meeting surrounded Doctors' surgeries but there was also a report from the Clinical Commissioning group on current pressures. The vaccination rate for Fareham has now reached 92%, however problems are being encountered in reaching the 18-30 age group and also in making sure the right vaccines are in the right places at the right time.

The meeting also looked at NHS Digital which is now coming into effect. This is an NHS data sharing arrangement to provide various healthcare professionals with easier access to medical records so that a better standard of care can be provided to patients.

A study carried out on the effectiveness of online/video GP consultations, was reviewed at the meeting, however the Executive Member felt that the views put forward in the study seemed to predominantly be from people who work within the NHS and so may not fully represent the views of the general public.

The Executive Member went on to report that on the 24 June 2021 he attended a meeting of the Portsmouth City Council Health Overview and Scrutiny Panel which included the following:

An update by the South-Central Ambulance Service which included data relating to call outs, highlighting the concerning number of hours lost to the service from ambulances waiting at QA hospital. In October 2019, the number was as high as 2,160 and whilst this has improved since, it is now starting to show an increasing trend again.

An update by the Care Quality Commission on the Solent NHS Trust which gave an insight in to the Fareham area.

An overview of the management structure for the South East Hants Locality Team. Fareham's Director is Keeley Ellis.

Finally, The Executive Member advised the Panel that Sovereign Healthcare, which represents the three GP practices in the Borough that are working in partnership, will be holding an engagement event on 22 July 2021 from 6pm to 7.30pm. Anyone wishing to attend should email Sovereign Healthcare direct.

RESOLVED that the Executive Member be thanked for providing an interesting, informative and very comprehensive update.

9. SCRUTINY OF SAFEGUARDING PROCEDURES

This item was brought forward on the agenda and heard directly after item 5.

The Panel received a presentation by the Community Safety Manager which provided Members with the opportunity to scrutinise the Council's current Safeguarding Policy and the actions within it. A copy of the presentation is attached to these minutes as Appendix B.

The presentation was received in response to the scoping report agreed by Members at the Panel meeting held on 23 March 2021.

Members discussed the importance of ongoing training being provided to ensure that members and officers understand, and are kept up to date with, their safeguarding responsibilities.

The Community Safety Manager was thanked for providing a very helpful and informative presentation.

RESOLVED that the Health and Public Protection Scrutiny Panel scrutinised the Council's Safeguarding Policy and the actions within it.

10. HEALTH AND PUBLIC PROTECTION SCRUTINY PANEL PRIORITIES

The Panel considered a new, proposed set of Scrutiny Priorities for 2021 onwards which were circulated in advance of the meeting and are attached to these minutes as Appendix C. It was noted that the new, proposed priorities are not an exhaustive list and new priorities can be added over time if necessary.

Members were invited to put forward any additional priorities at the meeting or to the Chairman afterwards and it was agreed that if no further items were received, the priorities as outline in Appendix C would be adopted.

RESOLVED that the Health and Public Protection Panel considered and agreed the new Scrutiny Priorities for 2021 onwards.

(The meeting started at 6.00 pm
and ended at 7.38 pm).

FAREHAM

BOROUGH COUNCIL

Report to the Health and Public Protection Scrutiny Panel

Date 18 August 2021

Report of: Head of Democratic Services

Subject: **CALL IN – OF EXECUTIVE MEMBER DECISION No: 2291 – Portchester Car Parks Traffic Regulation Order – Consideration of consultation responses**

SUMMARY

Call-in can be triggered by three non-Executive members giving due notice to the Chief Executive Officer before the end of the call-in period.

A call-in was received on 31 July 2021 relating to the decision made at the Individual Executive Member decision on 28 July 2021.

The call-in notice relates to a decision made under delegated powers by the Executive Member for Health and Public Protection regarding the Portchester Car Parks Traffic Regulation Order – Consideration of consultation responses.

RECOMMENDATION

This matter is now referred to the Health and Public Protection Scrutiny Panel to determine. The options open to the Scrutiny Panel are:-

- (a) to accept the decision made by the Executive Member for Health and Public Protection, in which case the decision can be implemented; or
- (b) to request that the Executive Member for Health and Public Protection reconsiders the decision, giving reasons for such a request.

INTRODUCTION

1. On Wednesday 18 July, the Executive Member for Health and Public Protection resolved to adopt the updated Off-Street Parking Places (Amendment 4) Order having reviewed representations made in response to the consultation for the Portchester Car Parks Traffic Regulation Orders.
2. On 31 July 2020, the Chief Executive Officer received a valid call-in request signed by Councillors R H Price and Mrs J Kelly along with an electronic signature from Councillor G Fazackarley. The reasons for the call-in, contained within the formal notice, are shown at paragraph 6 below. A copy of the call-in notice is included at Appendix A with the electronic signature at Appendix B.
3. As notices of call-in have been received, the implementation of the decision stands suspended at least until the matter has been reviewed by the Health and Public Protection Scrutiny Panel. If the matter requires further consideration by the Executive Member for Health and Public Protection, then the decision stands adjourned until that reconsideration.
4. The information contained within the call-in notification now needs to be considered by the Scrutiny Panel. This has been identified as information that is within the public arena.

MATTERS FOR CONSIDERATION

5. The reasons given within the first call-in notice are as follows:-
 - i. The Executive Member did not consider fully people's rights to attend his decision day.
 - ii. The effect of charging was not fully considered in how it would affect the continuance of the long-standing Portchester Gala which is when all the groups come together with residents annually.
 - iii. Did not consider higher charges for coaches so that car parking could be free.
 - iv. Did not explain how there was increased costs for issuing 3- or 6-month season tickets compared with 12 month season tickets.
 - v. Gave no consideration to volunteers who give their time freely for the church, sailing club and scouts and will now have to pay for that pleasure.
6. The call-in notice does not identify that the decision was contrary to, or not wholly in accordance with the Council's Policy Framework or budget and therefore the Scrutiny Panel is able to determine the matter without reference to the Council's Monitoring Officer or Section 151 Officer.
7. To assist the Scrutiny Panel in its review of the decision, a copy of the report considered by the Executive Member for Health and Public Protection in relation to this matter is included at Appendix C, together with a copy of the draft Traffic Regulation Order to be adopted at Appendix D.

BACKGROUND

8. On 7 September 2020, a report was presented to the Executive setting out the results of a detailed review of the Council's Parking Service and providing options for the

future delivery of the service. This review was carried out in lieu of the termination of the on-street parking enforcement agency agreement with Hampshire County Council and was a timely review due to the considerable loss of income due to the suspension of parking charges during the Covid-19 lockdown during 2020.

9. As part of a raft of recommendations contained in this initial report, it was agreed that a consultation on Traffic Regulation Orders would be carried out and reported back to a later meeting.
10. A further report was presented to the Executive on 4 January 2021 providing options for season tickets and concessions within the 9 individual coastal car parks within the Borough.
11. On 7 June 2021 a report was presented to the Executive on the results of the consultation exercise on Traffic Regulation Orders for coastal car parks, excluding Portchester. This report included a recommendation that the Executive Leader would delegate future TRO determinations to the Executive Member for Health and Public Protection.
12. A copy of that report is included at Appendix E as it provides the background to the consultation responses across the Borough for coastal car parks and sets the context for the determination of the Portchester coastal car parks and TROs.

RISK ASSESSMENT

13. There are no significant risk considerations in relation to this report

CONCLUSION

14. On considering this matter, the Scrutiny Panel will need to decide if it wishes to accept the decision made by the Executive Member for Health and Public Protection, in which case the decision can be implemented; or request that the Executive Member for Health and Public Protection reconsiders the decision, giving reasons for such a request.

Appendices:

- A:** Call-in notice 31/07/21
- B:** Electronic signature of Call-in notice 31/07/21
- C:** Report of the Director of Leisure and Community on 28 July 2021
- D:** Draft Traffic Regulation Order (Amendment 4)
- E:** Report to the Executive - Traffic Regulation Order for Coastal Car Parks – consideration of consultation responses and delegation by the Executive Leader of the Council to the Executive Member for Health and Public Protection to determine such orders in the future – 7 June 2021

Background papers: TRO Consultation Representations

Reference Papers: 07 June 2021 Executive Report: Traffic Regulation Order for Coastal Car Parks – consideration of consultation responses and delegation by the Executive Leader of the Council to the Executive Member for Health and Public Protection to determine such orders in the future.

07 September 2020 Executive Report - Parking Service Review.

04 January 2021 Executive Report – Concessionary and Season Ticket options at Coastal Car Parks.

Enquiries:

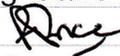
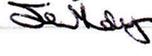
For further information on this report please contact Leigh Usher. (Ext 4553)

FAREHAM BOROUGH COUNCIL

NOTICE OF CALL-IN
(See notes overleaf)

To: **The Chief Executive Officer,**
c/o the Head of Democratic Services, Fareham Borough Council.

We, the undersigned, require the following Decision of the Executive (or an individual member of the Executive) to be called-in for review under Part 3 (Chapter 10) of the Fareham Borough Council Constitution.

Date of Decision:	28.7.21.	
Minute Number:	2291	
Decision Title and Brief Description:	<p style="text-align: center;">PORTCHESTER CAR PARKS REGULATION ORDER.</p> <p style="text-align: center;">DECISION BY EXECUTIVE MEMBER HEALTH AND PUBLIC PROTECTION.</p>	
Reasons for Call-in:	<p>THE EXECUTIVE MEMBER DID NOT CONSIDER FULLY PEOPLE'S RIGHTS TO ATTEND HIS DECISION DAY. THE EFFECT OF CHARGING WAS NOT FULLY CONSIDERED IN HOW IT WOULD AFFECT THE CONTINUANCE OF THE LONG-STANDING PORTCHESTER GALA WHICH IS WHEN ALL THE GROUPS COME TOGETHER WITH RESIDENTS ANNUALLY. DID NOT CONSIDER HIGHER CHARGES FOR COACHES SO THAT CAR PARKING COULD BE FREE. DID NOT EXPLAIN HOW THERE WAS INCREASED COSTS FOR ISSUING 3 OR 6 MONTH SEASON TICKETS COMPARED WITH 12 MONTH SEASON TICKETS. GAVE NO CONSIDERATION TO VOLUNTEERS WHO GIVE THEIR TIME FREELY FOR THE CHURCH, SAILING CLUB AND SCOUTS AND VIA NOW HAVE TO PAY FOR THAT PLEASURE.</p>	
Is the Call-in of this decision made on either of the following grounds:	<p>(i) YES / <input checked="" type="radio"/> NO / N/A *</p> <p>(ii) YES / <input checked="" type="radio"/> NO / N/A *</p>	
(if yes, a report will be required from the Monitoring Officer. Please therefore state the relevant plan or strategy from the policy framework or the budget concerned).	* delete as appropriate	
Councillors' Names (Please Print)	Signature	Date
ROGER PRICE		29.7.21.
JEAN KELLY		29.7.21.

Lumley-Pistor, Julie

From: Fazackarley, Cllr. G
Sent: 31 July 2021 15:54
To: Usher, Leigh
Cc: Price, Cllr. R.H.; Kelly, Cllr. G
Subject: Call in

Dear Leigh

I wish to sign the call-in notice regarding the Executive member decision on the 28th July already signed by Councillors Price and Mrs Kelly.

Regards

Cllr Geoff Fazackarley

Report to the Executive Member for Health and Public Protection for Decision 28 July 2021

Portfolio:	Health and Public Protection
Subject:	Portchester Car Parks Traffic Regulation Order – consideration of consultation responses
Report of:	Director of Leisure and Community
Corporate Priorities:	Strong, Safe, Inclusive and Healthy Communities. Dynamic, Prudent and Progressive Council.

Purpose:

This report sets out the results of the recent Traffic Regulation Order (TRO) consultation for the two car parks located at Portchester Castle and requests consideration by the Executive Member for Health and Public Protection and a decision on the adoption of an updated Off-Street Parking Order.

Executive summary:

Due to the fact that the Council was already facing significant financial challenges, further intensified by the impact of COVID-19, the introduction of charges for parking in coastal car parks was considered by the Council. The additional parking income generated by coastal charging will help to ensure that the Council is able to continue to provide a good level of parking enforcement and maintenance.

At the meeting of the Executive on 07 September 2020, the introduction of £1 hourly charging for up to 6 hours, between the hours of 10am and 6pm in the Borough's 9 coastal car parks was agreed.

A Season Ticket scheme was subsequently approved by the Executive on 04 January 2021. A Draft Off-Street Parking Places (Amendment 3) Order 2021 consultation took place between 19 March 2021 and 09 April 2021.

In response to feedback received, minor amendments were made to the proposed Order, which was then approved at the meeting of the Executive on 07 June 2021. Authority was also delegated to the Executive Member of Health and Public Protection to determine future Traffic Regulation Orders.

The two coastal car parks at Portchester Castle were not included in the first consultation as discussions with English Heritage were ongoing. As negotiations were reaching a conclusion it was considered appropriate to run a second consultation, specifically in relation to the two Portchester Castle car parks, with the understanding that charging would not be introduced before we reached an official agreement with English Heritage.

The consultation took place between 25 June and 16 July 2021 and asked for feedback on proposals to also introduce hourly charging and season tickets at Portchester Castle.

Public notices were sited in each of the two car parks affected, emails were sent to the 1,600 members of the E-panel and interested organisations such as St Mary's Church and Portchester Sailing Club were also contacted, and their views sought.

Consultation Results

Overall, 72 responses were received from a range of interested parties including regular car park users, residents living on Castle Street and coastal organisations.

A large proportion of respondents requested that no charging be introduced in the two car parks. In addition, the following main themes emerged:

Impact on local roads, particularly Castle Street:

A number of respondents were concerned that the introduction of parking would result in more cars parking in surrounding roads, particularly on Castle Street, which already experiences a lot of on-street parking, particularly during the peak summer months.

The Parking and Enforcement Manager has been in dialogue with Hampshire County Council, which now has responsibility for on-street parking enforcement, regarding potential areas of concern, including potential additional parking on Castle Street.

As part of the engagement with interested parties, Hampshire County Council informed Fareham Borough Council that they were supportive of the proposals in the draft order and were not anticipating a significant amount of parking being transferred to surrounding residential roads.

Taking these considerations into account, it is proposed that the Council quickly notifies Hampshire County Council of any additional parking issues on Castle Street once charging is introduced.

Impact on St Mary's Church and Portchester Sailing Clubs:

Both coastal organisations make use of the car parks. Concerns were raised over the financial impact on parishioners of and visitors to the church and volunteers that charging could create.

Portchester Sailing Club also raised concerns regarding the additional cost to members and competition or training course attendees. With this in mind, some respondents felt that further concessions should be made available for visitors to the church or sailing club.

Discussions have taken place with Reverend Dr Ian Meredith, who has suggested that some of the church's activities and services could move to times outside of the parking charging period.

In addition, both organisations will be offered the opportunity to purchase up to ten transferable season tickets at a cost of £80 each per annum, for use by staff and volunteers. This is consistent with the offer extended to other similar organisations which are also frequent users of other coastal car parks.

Any additional concessions would further reduce potential parking income, and impact the Council's ability to provide effective parking management and enforcement.

Taking these considerations into account, it is proposed that no further concessions are granted.

A response was also submitted by English Heritage, which commented that a formal agreement needed to be put in place with themselves before charging was introduced. It is anticipated that this agreement will be in place shortly.

The final proposed Order

Appendix A contains the proposed Off-Street Parking Places (Amendment 4) Order 2021 for approval. The main provisions are outlined below:

Hourly charging of £1 an hour for up to six hours between the hours of 10am and 6pm, with a maximum stay of 12 hours in the following car parks:

- Portchester Castle Small
- Portchester Castle Large

The £80 Coastal Car Parks Season Tickets scheme to incorporate the Portchester Castle large and small Car parks.

Next steps

If the Amended Off-Street Parking Order is approved and following the successful conclusion of negotiations with English Heritage, updated signage will need to be installed in readiness for the commencement of charging, the cost of which can be met from existing budgets.

It is anticipated that charging would then begin in the seven of the nine coastal car parks at the beginning of August 2021, with charging in the two Portchester Castle car parks likely to follow on a date yet to be determined.

Conclusion

Public consultation comments are presented for consideration alongside an updated Off-Street Parking Order. If approved, it would enable the introduction of charging in the two Portchester Castle car parks once a formal agreement has been reached with English Heritage.

Recommendation/Recommended Option:

It is recommended that the Executive Member for Health and Public Protection:

- (a) considers the representations made; and
- (b) resolves whether to adopt the updated Off-Street Parking Places (Amendment 4) Order found at Appendix A to this report.

Reason:

To allow the introduction of car parking charges in the Council's two car parks at Portchester Castle, alongside the Council's other seven coastal car parks which have already received approval.

Cost of Proposals:

The costs of amended signage at all coastal car parks and any additional publicity can be met from existing budgets.

Appendices: A: Off Street Parking Places (Amendment 4) Order 2021

Background papers: TRO Consultation Representations

Reference Papers: 07 June 2021 Executive Report: Traffic Regulation Order for Coastal Car Parks – consideration of consultation responses and delegation by the Executive Leader of the Council to the Executive Member for Health and Public Protection to determine such orders in the future.

07 September 2020 Executive Report - Parking Service Review.

04 January 2021 Executive Report – Concessionary and Season Ticket options at Coastal Car Parks.

DRAFT

**THE BOROUGH OF FAREHAM
(OFF-STREET PARKING PLACES) (AMENDMENT 4) ORDER 2021**

Fareham Borough Council in exercise of its powers under Sections 32, 35 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984 (“the Act”) and of all other enabling powers, with the consent of the Hampshire County Council pursuant to Section 39(3) of the Act and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act, hereby makes the following Order:

CITATION

- 1 This Order shall come into operation on XXXX and may be cited as The Borough of Fareham (Off-Street Parking Places) (Amendment 4) Order 2021.

INTERPRETATION

- 2 In this Order:
 - (i) “Principal Order” shall mean The Borough of Fareham (Off-Street Parking Places) Consolidation Order 2017 (as amended).
 - (ii) Except where otherwise stated, any reference to an Article or Schedule shall be construed as a reference to that Article or Schedule in this Order.
 - (iii) Any reference to an enactment shall be construed as a reference to that enactment as amended by any subsequent enactments.

AMENDMENTS

- 3 Article 2 of the Principal Order shall be amended as follows
 - (i) The definition of “Coastal Car Park” shall be deleted and replaced by
“Coastal Car Park” has the meaning of being one, or all, of the following car parks or Parking Places: Swanwick Shore Road, Passage Lane, Shore Road, Meon Shore, Hove-to, Salterns Road, Monks Hill, Portchester Castle (Large), Portchester Castle (Small).
- 4 Schedule 1 of the Principal Order shall be amended to include the following car parks in the list of car parks for the Coastal Car Parks Season Ticket:

Portchester Castle Car Park (Large), Portchester Castle Car Park (Small)
- 5 The contents of Schedule 1 to this Order shall be inserted into a Schedule 8 of the Principal Order.
- 6 The contents of Schedule 2 to this Order shall be deleted from Schedule 6 of the Principal Order.

THE COMMON SEAL of
FAREHAM BOROUGH COUNCIL
was hereunto affixed this day of
2021

in the presence of:

Authorised Signatory

DRAFT

Schedule 1

Name of Parking Place	Classes of Vehicles	Position in which Vehicles may wait	Maximum Period for which Vehicles may wait	Price	Parking Ticket Period
Portchester Castle Car Park (Large)	All Vehicles except a) Goods Vehicles exceeding 1525kg unladen weight and b) Trailers	Wholly within a Bay not reserved for any other class of Vehicle or person. Motorcycles may only wait within a Bay marked "Motor Cycles Only".	12 Hours	£1 an hour up to a maximum of 6 hours between the hours of 10am – 6pm each day	Charging period to be between the hours of 10am – 6pm each day
Portchester Castle Car Park (Small)	All Vehicles except a) Goods Vehicles exceeding 1525kg unladen weight; b) Motorcycles; c) Passenger Vehicles adapted to carry more than 12 passengers exclusive of the driver; and d) Trailers.	Wholly within a Bay not reserved for any other class of Vehicle or person.	12 Hours	£1 an hour up to a maximum of 6 hours between the hours of 10am – 6pm each day	Charging period to be between the hours of 10am – 6pm each day

Schedule 2

1	2	3	4
Name of Parking Place	Classes of Vehicles	Position in which Vehicle may wait	Maximum Period for which Vehicles may wait
Portchester Castle Car Park (Large)	All Vehicles except Goods Vehicles exceeding 1525kg unladen weight	Wholly within a Bay not reserved for any other class of Vehicle or person. Motor Cycles may only wait within a Bay marked "Motor Cycles Only"	24 hours from 1 April to 30 September 7 days from 1 October to 31 March
Portchester Castle Car Park (Small)	All Vehicles except a) Goods Vehicles exceeding 1525kg unladen weight; b) Passenger Vehicles adapted to carry more than 12 passengers exclusive of the driver c) Motor Cycles and d) Trailers	Wholly within a Bay not reserved for any other class of Vehicle or person.	24 hours from 1 April to 30 September 7 days from 1 October to 31 March

Report to the Executive for Decision 7 June 2021

Portfolio:	Health and Public Protection
Subject:	Traffic Regulation Order for Coastal Car Parks – consideration of consultation responses and delegation by the Executive Leader of the Council to the Executive Member for Health and Public Protection to determine such orders in the future
Report of:	Head of Environmental Health
Corporate Priorities:	Strong, Safe, Inclusive and Healthy Communities. Dynamic, Prudent and Progressive Council.

Purpose:
This report sets out the results of the recent Traffic Regulation Order (TRO) consultation for coastal car parks and requests consideration by the Executive and a decision on the adoption of an updated Off-Street Parking Order, alongside changes to the Scheme of Delegation.

Executive summary:

At the meeting of the Executive on 07 September 2020, the introduction of £1 hourly charging for up to 6 hours, between the hours of 10am and 6pm in the Borough's 9 coastal car parks was agreed.

A Season Ticket scheme was subsequently approved by the Executive on 04 January 2021. A Draft Off-Street Parking Places (Amendment 3) Order 2021 consultation took place between 19 March 2021 and 09 April 2021.

In response to feedback received, minor amendments were made to the Order, with the final version now being presented for consideration.

If approved, signage will be put in place and publicity arranged to ensure visitors are aware of the changes to the parking restrictions ahead of the introduction of charging this summer.

FAREHAM

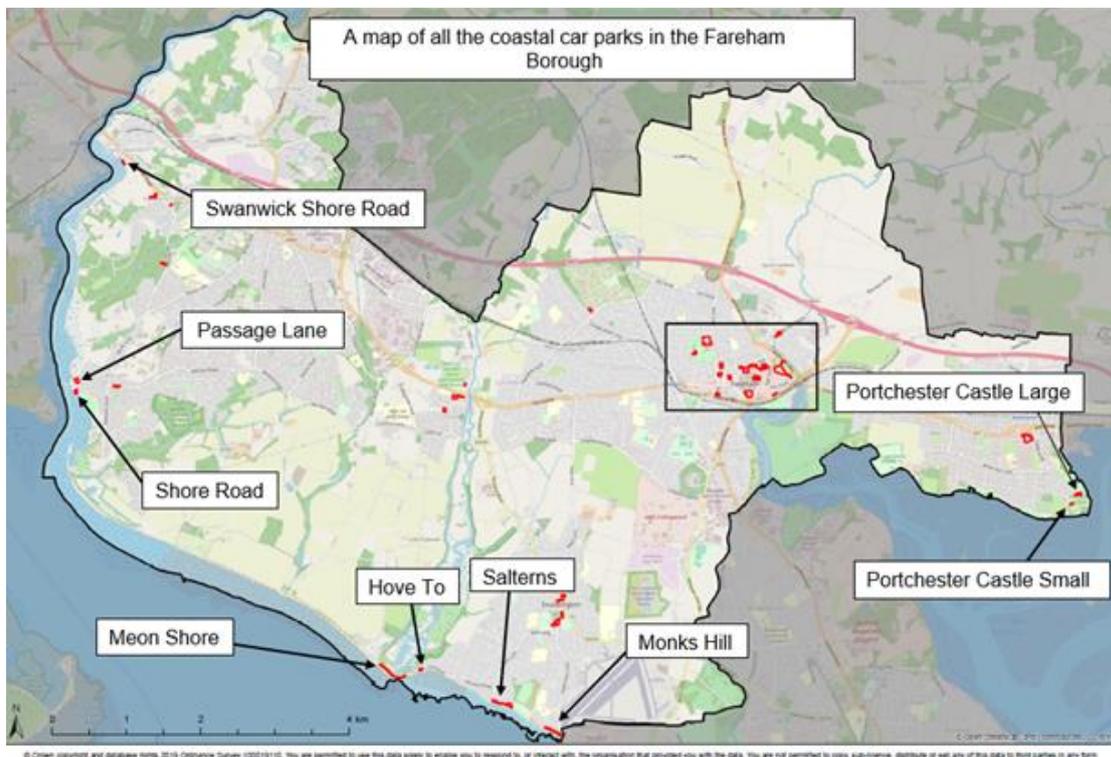
BOROUGH COUNCIL

Executive Briefing Paper

Date:	07 June 2021
Subject:	Traffic Regulation Order for Coastal Car Parks – consideration of consultation responses and delegation by the Executive Leader of the Council to the Executive Member for Health and Public Protection to determine such orders in the future
Briefing by:	Head of Environmental Health
Portfolio:	Health and Public Protection

INTRODUCTION

1. This report provides feedback on the results of the recent Traffic Regulation Order consultation regarding the introduction of charging in coastal car parks. It also seeks approval for the adoption of an updated Off-Street Parking Order so that charging in seven coastal car parks can be introduced, namely:
 - Swanwick Shore Road
 - Passage Lane
 - Meon Shore
 - Hove-To
 - Shore Road
 - Salterns Road
 - Monks Hill
2. The locations of the above car parks are shown on the map below:



3. Approval will also be sought for authority for the consideration of representations and approval of amendments to Traffic Regulation Orders to be delegated to the Executive Member of Health and Public Protection.

Background

4. At the meeting of the Executive on 07 September 2020, the introduction of a charge of £1 per hour up to 6 hours parking in the Council's 9 coastal car parks between 10am and 6pm was approved.
5. A request was made that season tickets and concessionary arrangement options for individual coastal car parks be presented at a future meeting of the Executive, to include an option (in principle) for an £80 per annum season ticket.
6. The Executive also granted approval for a consultation on the required changes to the Traffic Regulation Order (TRO) to take place once a preferred approach to Season Ticket provision had been confirmed.
7. A Season Ticket scheme was subsequently approved by the Executive on 04 January 2021, namely that non-transferable season tickets, valid for 12 months in any coastal car park would be made available to the public at a cost of £80. Recognised coastal organisations such as sailing clubs would be able to purchase up to 10 season tickets per organisation, which could be transferred between cars, with the aim of supporting their staff and volunteers at a cost of £80 each.
8. This approval meant that a TRO consultation could take place. The Draft Off Street Parking Places (Amendment 3) Order 2021 consultation ran between 19 March 2021 and 09 April 2021.
9. Negotiations with English Heritage regarding the introduction of charging in the two coastal car parks at Portchester Castle are still ongoing and were therefore not

included in the consultation.

10. The proposed order and details of how to take part were placed on the Council's website. A notice was published in the Hampshire Independent and consultees including Hampshire Constabulary, Hampshire County Council, the Road Haulage Association, the Freight Transport Association and various local bus companies were contacted.
11. Public notices were sited in each of the seven car parks affected, emails were sent to the 1,600 members of the E-panel and interested organisations such as St Mary's Church, local sailing clubs and the beach hut owner's association were also contacted.
12. The following paragraphs of the report highlight the main results of the consultation.

Consultation Results

13. Overall, 211 responses were received from a range of interested parties including regular car park users, beach hut owners, coastal organisations and allotment holders. A significant number of respondents opposed any changes to the coastal car parks.
14. In addition, the following main themes emerged, each of which were carefully considered by officers and the Executive Member for Health and Public Protection.
15. **Further concessions:** A number of respondents felt that further concessions such as lower season ticket prices or tickets transferable between cars, should be made for certain groups e.g. residents or beach hut owners.
16. Whilst challenging to predict with complete certainty, previous modelling indicates that with 300 subscribers to the £80 per annum Season Ticket, overall income could be reduced by up to £60,000 per annum following tax deductions. Further concessions, such as lowering season ticket prices for residents or allowing transferable tickets between cars would have an even greater detrimental impact on parking income.
17. Designated coastal organisations will be given the opportunity to purchase up to 10 transferable season tickets each. These will be for the sole use of their staff and volunteers, without whose help, many of the organisations would struggle to operate. Selling transferable tickets to the public would further reduce parking income, potentially impacting on the Council's ability to provide effective parking management and enforcement.
18. It must also be remembered that the £80 per annum season ticket represents excellent value for money, costing approximately 22p a day or £1.54 a week. The £80 charge is equal to the cost of just under 2 weeks' worth of hourly chargeable parking. Most Season Tickets holders will park for significantly more hours during any 12-month period.
19. Taking these considerations into account, it is proposed that no further concessions are granted.
20. **More designated spaces:** Several respondents wanted assurance that the coastal car parks will continue to offer designated spaces for Blue Badge Holders and concessionary stall owners, and some asked for more spaces. Any further designation of spaces would negatively impact on the availability of spaces available, particularly

during peak times e.g. summer holidays.

21. Taking these considerations into account it is proposed that no further parking spaces are designated.
22. **Impact on local roads:** A number of respondents were concerned that the introduction of parking would result in more cars parking in surrounding roads. This was a potential issue flagged at an early stage of the Parking Review.
23. The Parking Team continue regular dialogue with Hampshire County Council, which has responsibility for on-street parking enforcement and any potential areas of concern regarding such parking. As part of the engagement with interested parties, Hampshire County Council informed the Council that they were supportive of the proposals in the draft order and were not anticipating a significant amount of parking being transferred to surrounding residential roads.
24. Taking these considerations into account, it is proposed that the Council continues its ongoing dialogue with Hampshire County Council once charging in coastal car parks is introduced, quickly notifying them of any issues.
25. **Impact on allotment users:** A number of Western Wards Allotment Association members commented that the proposed waiting restrictions of 2-hours in the Warsash Road car park would reduce the time that they could spend on their nearby plots.
26. The 2-hour restriction was originally proposed to counter the potential risk of a reduction in the number of available spaces caused by people avoiding charges in the Passage Lane and Shore Road car parks by parking in this car park which remains non chargeable.
27. Taking these considerations into account, it is proposed that the waiting restriction in Warsash Road car park be increased to 4 hours with no return within 8 hours.
28. **Impact on local businesses:** It was proposed within the draft TRO that cars would be able to park for up to 12 hours, 6 of which would be chargeable, in all the coastal car parks. Some businesses close to the Swanwick Shore Road and Shore Road car parks were concerned about the potential impact on their customer numbers during the summer, if the number of available spaces were restricted by cars parking all day.
29. Taking these considerations into account, it is proposed that the waiting restrictions in both Swanwick Shore Road and Shore Road car parks be limited to 4 hours with no return within 8 hours, between 1 April and 31 September.

The final proposed Order

30. Appendix A contains the proposed Off-Street Parking Places (Amendment 3) Order 2021 for approval. The main provisions are outlined below:

Hourly charging of £1 an hour for up to 6 hours between the hours of 10am and 6pm, with a maximum stay of 12 hours in the following car parks:

- Swanwick Shore Road
(maximum of 4 hour stay in the summer months)
- Passage Lane
- Meon Shore

- Hove-To
- Salterns Road
- Shore Road (maximum 4 hours stay in the summer months)
- Monks Hill car parks

Designated Season ticket holders will be able to park for up to 14 days including overnight.

The maximum waiting period in Warsash Road Car Park, to be 4 hours per day with no return within 8 hours.

Individual Executive Member Delegated Authority

31. Following the termination of the Hampshire County Council Traffic Management Agency Agreement, the Scheme of Delegation to Individual Executive Members was amended in May 2017 and removed the TRO approval function.
32. In order to ensure timeliness and efficiency when approving future Traffic Regulation Orders, it is proposed by the Executive Leader of the Council that he amends the Scheme of Delegation to delegate authority to the Executive Member for Health and Public Protection for this function.

Next Steps

33. If the Amended Off-Street Parking Order is approved, updated signage will need to be put in place in time for the commencement of charging, the cost of which will be met within existing budgets. It is anticipated that charging would then begin in the summer of this year.
34. Following a successful conclusion of negotiations with English Heritage, a further TRO consultation would need to take place covering the two car parks at Portchester Castle.

CONCLUSION

35. Following public consultation, an updated Off-Street Parking Order has been presented for consideration and approval, which would enable the introduction of charging in seven of the Council's coastal car parks. In addition, delegated authority for the Executive Member of Health and Public Protection to consider representations and approve future Traffic Regulation Orders is sought.

